

On 25th May 2018 the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27th 2016 concerning General Data Protection with regard to the processing of personal data, its free transfer and repeal Directive 95/46/EC (referred to as "GDPR") came into force. The aim of the new regulations is to standardize the processing of personal data within the EU area. Below you will find the information related to our processing of your personal data.

### I. Data administrator

The Data administrator of your personal data is FIBRAIN Sp. z oo located in 36-062 Zaczernie 190F (hereinafter referred to as "FIBRAIN").

### II. Contact data

In all issues related to the processing of personal data, you can contact the Data Protection Supervisor via e-mail [daneosobowe@fibrain.pl](mailto:daneosobowe@fibrain.pl) or in writing to FIBRAIN Sp. z o.o. Rogoźnica 312 36-060 Głogów Małopolski marked „Personal Data”.

### III. Objectives and legal basis for processing personal data

We process personal data in a variety of business situations, including a part of your use of our services, websites, services and other functionalities provided by FIBRAIN.

1. Your data may be processed in the following aims:
  - a) to conclude and perform the contract as well as provide services under this contract (these contracts are usually in the form of regulations or similar documents available in services);
  - b) direct marketing of FIBRAIN products and services;
  - c) to perform information service;
  - d) to subscribe free newsletters;
  - e) to ensure the proper implementation of training services;
  - f) to provide marketing information (including information about the products, services offered by FIBRAIN to the extent of your expressed preferences);
  - g) to conduct research and market analysis, including the level of customer satisfaction;
  - h) to pursue optional claims related to concluded contract provided services.
2. The legal basis of data processing for the purposes mentioned above is:
  - a) the necessity of data processing for the conclusion and performance of contracts /service provision (Art. 6, paragraph 1 point b, GDPR)
  - b) expressed consent (Art. 6, paragraph 1 point a, GDPR);
  - c) the legitimate interests of the Data administrator (Art. 6, paragraph 1 point f, GDPR) – in order to support, investigate and defend in the event of mutual claims, including the termination of the contract/service, fraud prevention, direct marketing, handling complaints;

### IV. The period of storing personal data

Your personal data will be processed for the time necessary to perform specified objectives in point. III, i.e. performing your contract/services for the period until its/their completion and after this time for the period and time required by law or for the performance of the legitimate interest of the Data administrator to the extent specified in the point. III above, and in case of your consent to the processing of data after the termination or expiration of the contract/services, until the withdrawal of the consent.

### V. Data recipients

Expected categories of recipients: companies related to the Data administrator, providers of hosting services, our subcontractors - (on the basis of agreements to entrust the processing, in accordance with the applicable law on the protection of personal data) and entities authorized to obtain data on the basis of the law e.g. the courts or law enforcement authorities - naturally only occur when they request it, based on the appropriate legal basis.

## VI. Transfer of personal data outside the EEA

The collected personal data will not be passed on to customers located in countries outside the European Economic Area.

## VII. Rights of the person whose data concern

FIBRAIN would like to assure you that all people whose personal data is processed, are entitled to the respective rights arising from GDPR. Therefore, you are entitled to have the following rights:

- I. to access data and request its rectification, removal, and processing limitations. If the basis for processing of personal data is a legitimate interest of the Administrator, you can object to the processing of personal data. In particular, you have the right to object to the processing for direct marketing purposes, for analytical purposes.
- II. in the scope in which the basis for processing personal data is the consent, you have the right to withdraw the consent. The withdrawal of consent does not affect the lawfulness of the processing, which was based on consent before its withdrawal.
- III. in the scope in which the data is processed in order to conclude and perform contracts/services or when data is processed on the basis of the consent you have the the right to transfer personal data (to the extent specified in Art. 20 GDPR)
- IV. to lodge a complaint to the supervisory authority dealing with the protection of personal data.
- V. to provide personal data in connection with the concluded contract/services is voluntary, but necessary for the conclusion and performance of contracts/services - without giving any personal data it is impossible to conclude a contract/services.

## VIII. Additional consents

In case of your additional consent to the transfer commercial information by electronic means, FIBRAIN can provide commercial information within the meaning of the Act of 18 July 2002. On the provision of electronic services (consolidated text, Journal of Laws of 2017, item 1219), with the use of electronic means of communication, in particular through sending commercial information to given email address. In addition, in case of additional voluntary consent expressed in accordance with Article 172 of the Act of 16 July 2004 Telecommunications Law (consolidated text, Journal of Laws of 2017, item 1907, as amended.), FIBRAIN will be able to use the telephone terminal equipment and automated calling systems for direct marketing purposes. You have the right to withdraw previously expressed consent or consents to the processing of data at any time. The withdrawal of consent does not affect the compliance of data processing of the Registered Participant, which was made on the basis of consent given before it was revoked.